

General Information

The show venue is **Douglass Student Center of Rutgers University**, located at 100 George Street, New Brunswick, NJ 08901. The hours of the show are 9:00 am to 5:00 pm Friday and Saturday, and 9:00 am to 4:00 pm on Sunday.

Exhibitors and vendors may set up between **9:00 a.m. and 5:00 pm Thursday, January 12, 2017**. We must vacate the premises at 5:00 pm to avoid being charged an additional fee.

Plant registration will be accepted until 3:00 pm January 12th (early submission is encouraged and appreciated). Late entries will be exhibited but not judged. **Plants may not be removed from an exhibit before 4:00 pm, Sunday, January 15, 2017** (except for AOS or fragrance judging). Electronic registration entry forms will be provided in MS Excel format. Electronic registration is requested. If you are unable to submit your registration list electronically, please contact NJOS prior to the show.

Exhibitors must restore their display space to its original state at the end of the show, i.e., all trash removed and the floor swept clean. Please flatten all cardboard boxes and bring to recycle area.

Live moss is available for order. Price is \$45 per box, \$25 per half box, \$18 per quarter box. **Deadline for orders is December 16, 2016.**

Exhibition Guidelines

All exhibitors are expected to familiarize themselves with the show schedule and exhibition guidelines. All questions regarding the interpretation of these rules shall be referred to the Judging Chairman, John Sullivan.

Each exhibitor agrees, upon entry, to abide by the rules and regulations of the show.

Foliage plants, moss, *etc.*, may be used to complement orchids in exhibits, but no artificial, dyed, or dried plant material may be used. Plants in flower, other than orchids, are not permitted in any exhibit that is to be considered for judging.

Neither the North Jersey Orchid Society nor its volunteers nor Rutgers University nor its employees are responsible for damage, lost or stolen plants, or other property, but every precaution will be taken to safeguard them.

Lighting used for effect in an exhibit is encouraged and is the responsibility of the exhibitor. Extension cords and lights must be supplied by the exhibitor.

Exhibits, and all plants or flowers therein, must be properly labeled without identification of the owner. Exhibitors shall supply their own label cards.

No cut flowers will be permitted in flowering plant exhibits.

Vendor Rules

Vendor participation is by invitation by NJOS only. There shall be no sharing of sales tables and there shall be no vendor that has not been approved by the Show Committee.

Vendors shall supply their own signs for the sales booth. Each vendor is required to have an exhibit at the show.

Vendors must clearly indicate the price of all items for sale, and shall label plants accurately with genus and species, or grex name.

Vendor shall bag and/or provide protective covering on all items before customer leaves the sales area.

Each vendor shall donate one blooming orchid to NJOS for its daily drawing.

Vendors shall give 10% discount to Rutgers University students and faculty with a valid ID.

Each vendor is responsible for their sales activities; Vendor is also solely responsible to collect, report and remit applicable New Jersey sales tax (7%) resulting from sales transactions.

The issuance of an invitation to be a vendor at the show shall be at the sole discretion of the Show Chair. Such decisions shall be generally governed by the following criteria (not in any particular order):

- (a) Space availability at venue;
- (b) The general reputation for honesty, fair dealing, and good business practices of the prospective vendor;
- (c) Diversity/uniqueness of the prospective vendors and plant material offered for sale;
- (d) Quality, condition, and variety of plants/items for sale;
- (e) The prospective vendor's reputation for compliance with Show rules and regulations at prior events, and the prospective vendor's demonstrated ability and desire to install an exhibit of such quality as is required by the Show Committee. One objective of this Show is to introduce new people to the hobby of growing and displaying orchids, and to promote membership in the North Jersey Orchid Society and other nearby orchid societies. Exhibits of good quality which meet the high standards set out in the *AOS Handbook On Judging and Exhibition* advances this objective. Poor exhibit quality shall be deemed sufficient reason to deny or to withdraw an invitation to any vendor.

Each vendor must clean their sales area at the end of the show. Bring paper boxes to area for recycling. Bring garbage to disposal area. The sales area must be swept clean.

Entry of Plants and Exhibits

All orchid flowers and exhibits, whether specifically entered for ribbon judging or not, will be considered for AOS awards unless otherwise marked by the exhibitor.

If the flowers have previously been exhibited at an AOS function, they are not eligible for further consideration and the entry form must be marked "Not for AOS Judging." This will not disqualify the flower from consideration for ribbons or trophies.

NORTH JERSEY ORCHID SOCIETY 50TH SHOW JANUARY 13-15, 2017
SHOW RULES AND GUIDELINES

Unless marked "Not for AOS Judging" by the exhibitor, submission of plants for judging shall obligate the exhibitor to accept any AOS award granted and to pay any AOS fees associated with such an award.

Natural hybrids will be entered in species class.

Criteria employed in ribbon class definitions refer to characteristics prevailing for mature plants grown according to normal horticultural practices.

In order to be eligible for trophies, exhibits, plants, and flowers must be entered for ribbon judging. No separate entry is required.

All orchid plants or flowers entered must be healthy and properly established. Obviously, diseased, infested or unestablished plants may be removed at the discretion of the Show Committee.

Entries not in accordance with the Schedule may be disqualified, and the Show Committee reserves the right to remove all or any part of exhibits it considers inferior.

For purposes of this schedule, "hybrid" means a cross made within the genus listed, unless preceded by the word "intergeneric," in which case two or more different genera are used in the cross.

A separate entry is required for each exhibit or plant to be judged.

Exhibitors must submit entries in electronic form (provided) and are urged to register plants early.

Judging

As an American Orchid Society (AOS) sanctioned show, the NJOS show will comply with current AOS rules as defined in the *American Orchid Society Handbook on Judging and Exhibition*. The AOS system of judging will be used.

All plants and flowers will be considered for recognition based on present quality, without regard to previous awards or future potential.

To maintain highly competitive standards, ribbons and/or trophies may be withheld if, in the judges' opinion, no legitimate entry warrants recognition.

Judges may subdivide or add additional classes or awards upon approval of the Judging Chairman.

First, second, and third place ribbons may be awarded to the best three entries in each class, other than a trophy class, at the discretion of the judges. Trophies will be awarded as designated by judges.

Improperly entered plants, flowers, or exhibits may be either reclassified or disqualified at the discretion of the Judge Team Leader.